

Jávea U3A Expense Form

Name (*print*):.....

Date:.....

Nominal	Description	Cost (iva incl.)	
		€	¢
Equipment Expense			
Gifts, Flowers & Prizes			
Legal & Professional			
Group & Travel Activities			
Printing & Stationery			
Accommodation			
Consumables			
Miscellaneous			
Fixed Assets Purchase			
Total			

Claimant Signature:.....

Treasurers sign-off or
Group Co-ordinators approval:.....
(for Group expenses)

Date reimbursed:.....

Recipient signature:.....

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